

FISU - Online Accreditation System

NUSF

Login, registration & report

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1. OAS Login

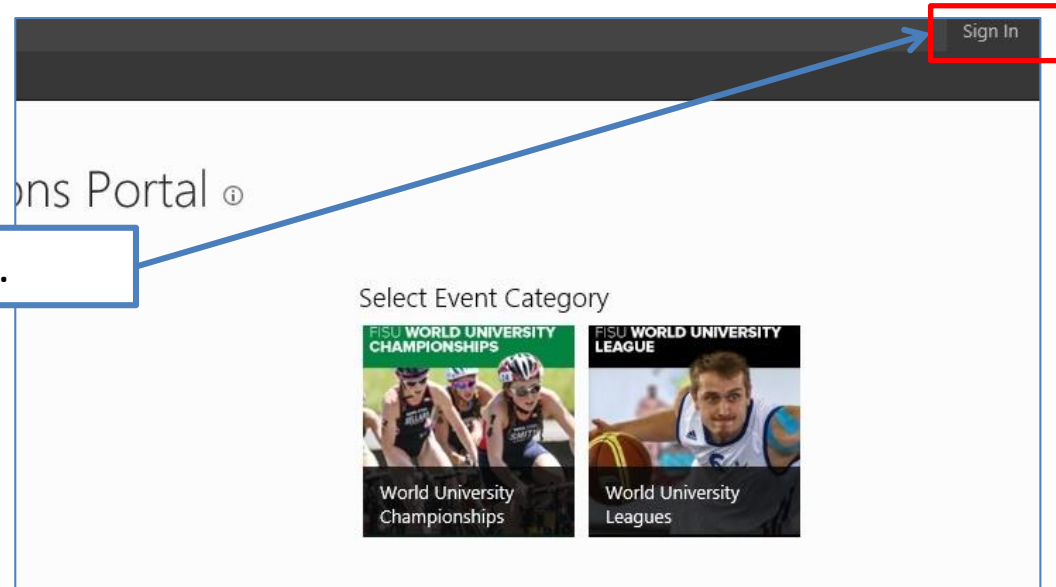
a. Available Browsers

To ensure you the best experience, please use Internet Explorer 11, FireFox or Edge.



b. Login

From the home page, click on “Sign in”.



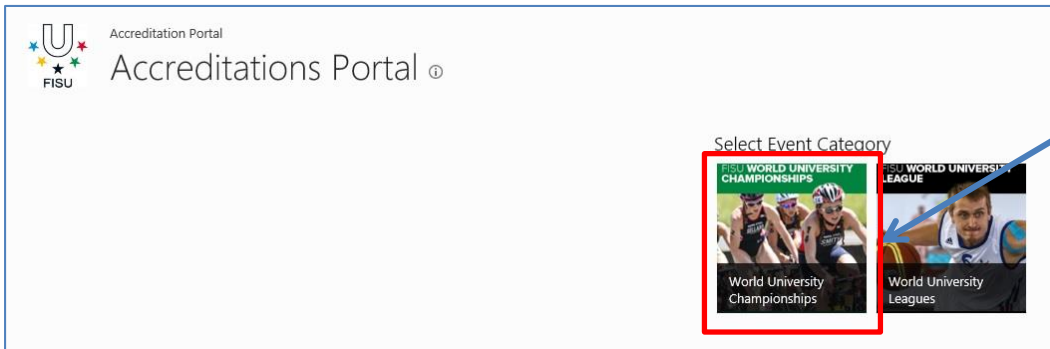
A screenshot of the FISU login form. The form is titled 'LOGIN SIGN IN USING YOUR ACCOUNT INFO'. It contains two input fields: 'Username / Email Address' with the value 'SUI' and 'Password' with masked characters. A 'Remember me' checkbox is located below the password field. A 'SIGN IN >' button is positioned to the right of the form. A red box highlights the input fields, and a blue arrow points from a text box on the right to this area.

Then fill your login & password

2. OAS Registration & Report

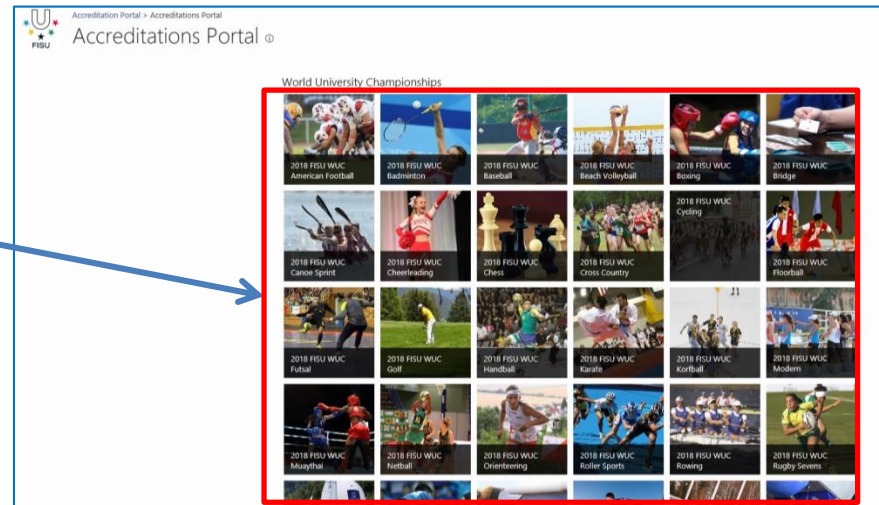
a. Event Access

To register your federation to an event, first select the event: from the Home Page, click on “World University Championships”.
Then, select your event.



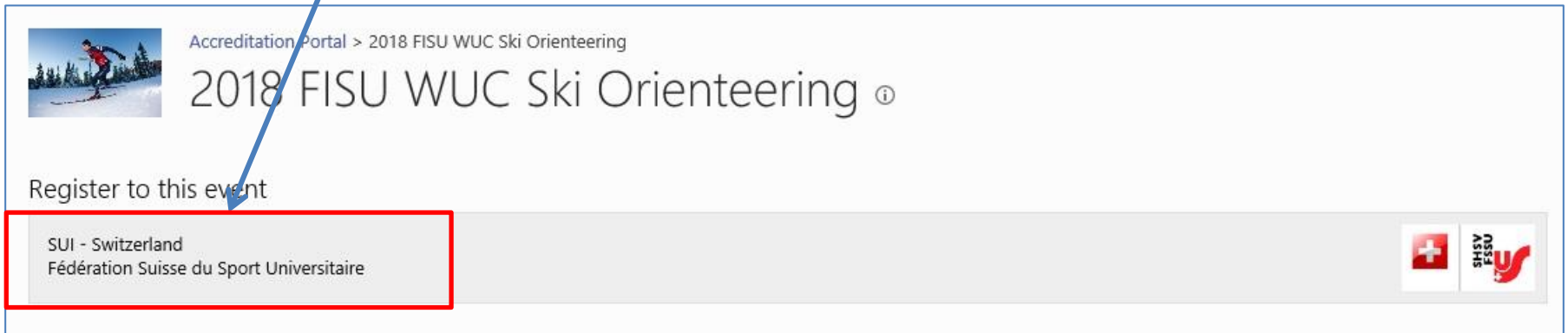
1-WUC

2-Event



b. OAS Registration 1/4

You have now access to your federation page





Accreditation Portal > 2018 FISU WUC Ski Orienteering

2018 FISU WUC Ski Orienteering ⓘ

Register to this event

SUI - Switzerland
Fédération Suisse du Sport Universitaire







b. OAS Registration 2/4

On the right, there are 5 buttons:

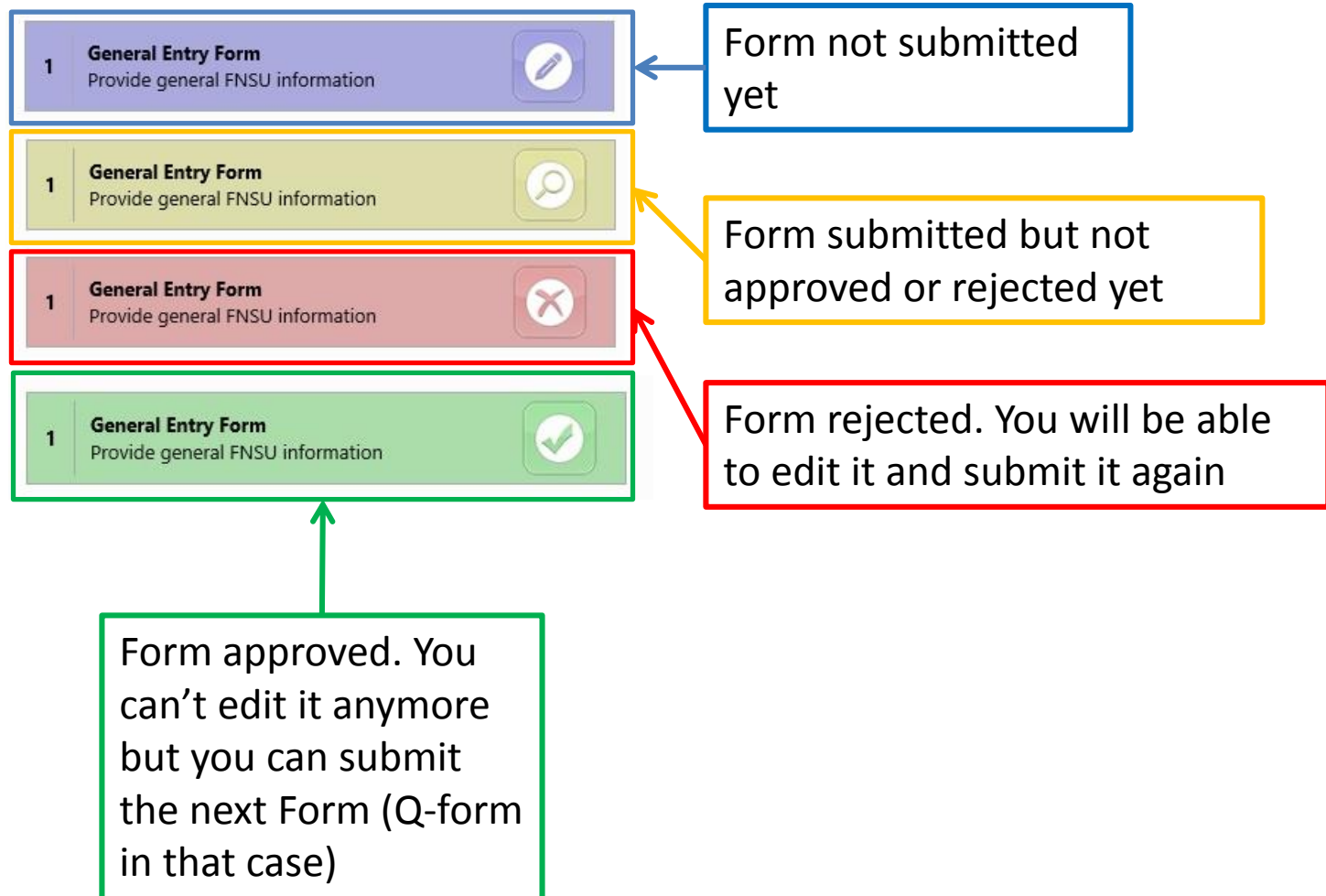
- The 2 first are the General and the Quantitative Entry Forms.
- Then you have 2 Individual Entry Forms; one for your athletes, the second for the officials (cf. page 11).
- The last button is a report updated over the season and giving you all your statistics of participation in the 2018 FISU WUC. More information on page 12.

Your Registration Status

1	General Entry Form Provide general FNSU information	
2	Quantitative Entry Form Provide quantitative data per discipline	
3	Individual Entry Forms Provide Individual competitors information	
3	Official Individual Entry Forms Provide Individual officials information	
	FISU WUC NUSF season statistics Provide NUSF season statistics	

b. OAS Registration 3/4

Depending on the form status, G & Q-Forms appear in different colors.



b. OAS Registration 4/4

Individual and Official Entry Forms:

New item allows you to fill a new Individual Entry Form

From the top button "list", you can export the list to excel. More details in the dedicated tuto on how to export a list.

The screenshot shows a SharePoint list interface. At the top, the 'LIST' button is highlighted with a red box and an arrow pointing to the text box above. The ribbon contains various options, with 'Export to Excel' highlighted by a red box and an arrow pointing to the text box above. Below the ribbon, the '+ new item' button is highlighted with a red box and an arrow pointing to the text box above. A table of entries is shown below, with a red box around it and an arrow pointing to the text box 'List of entries'. Above the table, there are tabs for 'All Items', 'Arrival-Departure', and 'Biometric Summary', with a green box around them and an arrow pointing to the text box 'Different predefined views'. The table has columns for 'Individual Family Name', 'Individual Given Name', 'Individual Nationality', 'Individual Gender', 'Date of Birth', and 'FISU - Subscription Approval Workflow'. Two rows of data are visible.

	Individual Family Name	Individual Given Name	Individual Nationality	Individual Gender	Date of Birth	FISU - Subscription Approval Workflow
✓ Edit	TEST	Athlete	France	F	28/06/1995	Completed
	TESTELCACOMPETITOR	Testelcacompetitor	France	M	22/06/1996	Completed

List of entries

Different predefined views

c. Report

The report button gives you an excel sheet with statistics about all your participation over the 2018 WUC season for each Championship.

FISU WUC NUSF season statistics
Provide NUSF season statistics

This file is downloadable from any event. Please find below an example of such report.

2016 FISU WUC NUSF season statistics per sport									
Sport	Athletes			Officials			Total	Universities	
	Men	Women	Total	Men	Women	Total			
Archery	2	0	2	0	0	0	2	1	
Beach Volleyball	4	2	6	1	0	1	7	3	
Bridge	2	2	4	2	0	2	6	2	
Chess	2	2	4	0	1	1	5	3	
Sambo	2	4	6	2	3	5	11	3	
Sport Climbing	4	2	6	1	0	1	7	6	
Wrestling	2	4	6	2	0	2	8	6	
Total	18	16	34	8	4	12	46	24	

Printed on 18.11.2016 11:37